Ardsley Community Education Center
2828 Spear Avenue, Ardsley, PA 19038
Telephone: 215-576-1630

FACILITY USE APPLICATION

Name of Organization _____ Date _____
Type of Organization _____ (non-profit, educational, civic, social, religious, service, recreational, political, private, commercial)
Address _____ Zip _____ Phone _____
Person in Charge, Title _____
Email Address_____

Facility Requested

- ☐ Gymnasium
- ☐ Stage
- ☐ Reading Room
- ☐ Activity Room
- ☐ Art Room
- ☐ Cafeteria
- ☐ Field
- ☐ Other

Equipment Requested

- ☐ Chairs
- ☐ Tables

Other _____
_____
_____
_____

Large Activity Room
Special Considerations: _____
_____
_____

Program Date(s) _____ Days of Week _____
Hours _____ No. of Supervisors _____No. of Participants_____
Purpose (Be Specific)_____
_____
Will an admission fee be charged? _____If yes, state amount: $_____ per _____
What are proceeds to be expended for? _____
The program is open to: ☐ the general public ☐ an organizational membership

I hereby agree that I have read the rules and regulations attached to this application and agree to abide by the same and to leave the facility in a clean and orderly condition. **FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE.**

_____
(Signature) Date
(If under 21, signature of parent or guardian)

NOTES: