

**Town Revitalization Partnership Grant
Program Criteria
2016 APPLICATION**

Program Description

This grant program administered by the Economic Development Committee of Abington Township is designed to assist small businesses within the township to make capital improvements that enhance the overall appearance and function of their business district. Assistance comes in the form of matching grants that will reimburse approved costs. The grant may be made to match up to 50% of the cost of the improvement up to a maximum of \$ 2,000.00 per site.

Applications are accepted until October 31, 2016.

Evaluation

Proposals will be evaluated on the basis of:

1. Design merit and significance of the improvements.
2. Compatibility of the proposed improvements with the neighboring properties and district design guidelines, if applicable.
3. Impact of the project, including public benefit and access.
4. Use and consideration of environmentally beneficial "green" materials and design.
5. Ability of the applicant to carry out the project.

Eligibility

The following are eligible for grant funds:

1. Businesses within Abington Township less than 3000 square feet.
2. Both businesses and projects must be fully compliant with all Township regulations and ordinances.
3. Capital improvements, such as (but not limited to) signage, lighting, decorative banners, benches, paving, doors, shutters, awnings and landscaping.
4. Projects able to be completed within the current year of grant approval or no later than December 14, 2016.
5. Previous winners of the Town Revitalization Partnership Grant in 2015 are not eligible to apply, but will be eligible to reapply next year if program is offered in 2017.

Limitations

Grants may NOT be used for the following:

1. Replacement or repair of current signage, facade, building exterior with like materials.
2. Reimbursement of design fees or prior, non-approved costs.
3. Self-performed labor costs by owner (material costs eligible only).
4. Lowest of three work quotes required.
5. Applicant proof of payment required.

Review Process

All grant requests are reviewed by a sub-committee of the Economic Development Committee (EDC). All applications will be evaluated and ranked for their eligibility and merit. The committee reserves the right to request clarification, documentation of costs and/or require additional conditions in order to recommend the grant for approval to the full EDC. The amount of available funding will determine the number of grants that can be awarded.

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Date of Application: _____
 Owner Name: _____
 Business Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Email: _____
 Business District _____

Briefly describe the proposed improvements, addressing how they meet the criteria for the program.
 Attach no more than one additional page:

Please attach the following:

1. Photos of current conditions of proposed site.
2. Plans, shop drawings, spec sheets, and/or other materials that represent the proposed changes.
3. Completed budget below, attach documentation including quotes for the proposed work (three are recommended).

BUDGET

Item/Description	Cost Paid by Applicant	Cost Paid by Grant	Amount

I herewith acknowledge that I have read the grant criteria pages and the submitted information is true and current.

 (Signature)

 (Date)