

MINUTES

FINANCE COMMITTEE MEETING

September 20, 2016

PRESENT: Committee Members: Kline-Luker-Sanchez-Hecker

EXCUSED: Farren

OTHERS: Finance Director Barron
Township Manager LeFevre

CALL TO ORDER: 7:00 p.m.

MINUTES:

Commissioner Kline made a MOTION, seconded by Commissioner Hecker to approve the minutes of the Finance Committee Meeting of August 16, 2016.

MOTION was ADOPTED 4-0.

INVESTMENTS:

Commissioner Kline made a MOTION, seconded by Commissioner Luker to recommend approval to the full Board investments for August, 2016 in the amount of \$554,000.00 that was reviewed, approved as presented. It was noted that investment yield rate ranged from 0.950% to 1.21%.

MOTION was ADOPTED 4-0.

TOTAL EXPENDITURES:

The Committee reviewed voucher list for the month of August, 2016.

Commissioner Kline made a MOTION, seconded by Commissioner Hecker to recommend approval to the full Board, expenditures, salaries and wages for August, 2016 in the amount of \$2,352,442.99 and \$1,855,053.02, respectively.

Commissioner Sanchez noted there was several different pool service companies posted on the voucher list and he suggested listing them under one purchasing umbrella so as to compare prices or is there is one provider that has the best prices?

Manager LeFevre replied he will look into it.

MOTION was ADOPTED 4-0.

CLEARING FUND/DEFERRED REVENUE/EXPENSE & PETTY CASH

Commissioner Kline made a MOTION, seconded by Commissioner Hecker to recommend approval to the full Board the Clearing Fund activity, Deferred Revenue/Expense activity and Petty Cash balances for the month of August, 2016.

Clearing Fund receipts and disbursements for the month of August, 2016 were \$20,130.81 and (\$18,461.05), respectively.

Deferred Revenue/Expense receipts and disbursements for the month of August, 2016 were \$0.00 and \$0.00, respectively.

Petty Cash balances were approved as presented.

MOTION was ADOPTED 4-0.

TRAINING AND CONFERENCE EXPENDITURES:

Commissioner Kline made a MOTION, seconded by Commissioner Luker to recommend approval to the full Board the Training and Conference Expenditures activity. Advance and Travel expenditures for the month of August, 2016 totaled \$568.48 and \$29,431.67 respectively.

YTD Training and Conference Expenditures totaled \$29,431.67.

MOTION was ADOPTED 4-0.

STATEMENT OF CONDITIONS:

The Committee reviewed statement of conditions for various funds.

CONTINGENCY EXPENSE REPORTS:

The Committee reviewed contingency expense reports.

OTHER MATTERS:

Board Action Request – Distribution of In-Lieu Fire Taxes for 2016:

Commissioner Kline made a MOTION, seconded by Commissioner Sanchez to recommend approval to the full Board authorizing an expenditure from Miscellaneous Expense in the Permanent Improvement Fund (account #07-00-000-5999) in the amount of \$77,341 to be distributed equally among the five volunteer fire companies serving Abington Township (\$15,468.20 each company).

MOTION was ADOPTED 4-0.

Discussion – Auditor RFP:

Mr. Barron reported that an RFP was sent to six accounting firms and we received four quotes in return, and a copy of the tabulation was provided to the committee for review. The RFP was sent out to auditors for quotes for a three year term, and he recommended that the Township hire Bee, Bergvall & Co as Township Auditors for the next three years effective January 1, 2017. After that three-year period, another RFP will be sent out to look at other auditors.

Consensus by Committee was in favor of recommendation to hire Bee, Bergvall & Co., and a Board Action Request will be sent to the full Board of Commissioners.

Discussion – Prescription Plan:

Mr. Barron said the Township's prescription plan is self-insured using Express Scripts that was effective January 1, 2016. We asked reps of DVIT, the Township's health insurance provider to give prices for an insured-product and we also asked Express Scripts to provide a cost for insured-product as well as a third vendor. We would like to move Township's prescription plan to an insured-product effective January 1, 2017 to the lowest responsible health insurance provider.

Manager LeFevre added that the Township saved a lot of money over the years being self-insured, but due to increased costs of specialty drugs, the Township is assuming a great deal of risk. We are still waiting for two quotes and then we will move to an insured-product, reduce risk and save money for the 2017 budget.

The reason this is being brought before the committee now is because we need to transition by October 1st, so by January 1st, it will be up and running.

Consensus by Committee was in favor of moving Township's prescription plan to an insured-product, and a Board Action Request will be sent to the full Board of Commissioners.

Discussion – Delaware Valley Prescription lawsuit:

This agenda item was tabled until the next Finance Committee meeting.

Discussion – next meeting date:

Consensus by committee was in favor of tentatively rescheduling the next Finance Committee meeting to Tuesday, October 25, 2016 at 7 p.m. due the PAL Food Festival being held on October 18th.

Public Comment:

Joseph O'Brien, 221 Roslyn Avenue, resident, requested a copy of the Township's 2016 budget.

Mr. Barron replied the 2016 budget is posted on Township's website.

ADJOURNMENT: 7:44 p.m.

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